

# East Hanover PTA

2008-2009

400 Ridgedale Avenue

East Hanover, NJ 07936

Carol Menniti & Diana Scerbo — Co-Presidents

## **Executive Board Meeting Minutes / November 19, 2008**

Call to Order 7:05 pm

Attendance (33 attendees)

1. Corresponding Secretary (Gina Lucarella)
  - I. Correspondence Received
    - a. Thank You note from Mrs. Canova for Entertainment Books Sale Pizza Party
2. Recording Secretary Report (Lora Camporeale)
  - I. October 15, 2008
3. Officers Reports
  - I. Presidents Report
    - a. Planning E-board meeting for next week
    - b. Thank you to all volunteers hosting events.
    - c. Many more ideas for volunteers who want to be involved
    - d. Forms/notices on web can be used as format for future events by volunteers
    - e. Paperless efforts have really been successful. Future advertising of website on Superintendent Bulletins
  - II. FJ Smith Vice President's Report (Donna Glinko)
  - III. Central School Vice President's Report (Roberta Jandoli)
  - IV. Middle School Vice President's Report (Mary Sakin)
  - V. Treasurer (Lisa Kiss)
4. Committee Reports
  - I. Administration Reports
    - a. Kerry A. Quinn
    - b. Melissa V. Falcone
    - c. Joseph L. Ricca, Jr.
      1. Talon Newsletter completed (on web) – plan quarterly issues
      2. Mock Election held with students taking on personas of candidates. Congressman Rodney Frelinghuysen visited school and was impressed with the students knowledge and questions
      3. Mix It Up Day held. Staff & children encouraged to get involved with different activities and schoolmates
      4. American Education Week started 11/17/08
      5. Student Council Shadowed Board of Education Counterparts on Monday, 11/17/08
      6. Thank you for Smart Board. Initial training held 11/18/08. Installation expected 11/20/08
  - II. Teacher Reps
    - a. FJ Smith
      1. Smart Board installed for kindergarten (Mrs. Brophy)
    - b. Central
      1. Smart Board installed for 4<sup>th</sup> Grade (Mrs. Caputo)
    - c. Middle
      1. Smart Board installed for 8<sup>th</sup> Grade (Mrs. Friedman)
  - III. All Committees Report (In Alphabetical Order)

ACTIVITIES (Carol Menniti / Lisa Porrazzo)

    1. Pumpkin Decorating
      - a. October at FJS & Central, Cost \$5, Raised \$400

2. Charlie Brown Thanksgiving for First Graders
  - a. November 20 – First Graders
  - b. Will show movie and children will eat same foods as in movie
3. Holiday Ornament (Donna Glinko)
  - a. November 17 @ FJS & November 20 @ Central
  - b. Cost \$11- picture created to be superimposed onto snowflake
  - c. Sign ups just as high as pumpkin decorating
4. December 15, 2008 – Magic Show – FJS (Judy Nuciforo/Maria Sazan)
  - a. sign up via website
5. January – 2009 Party for kids who miss midnight
6. Valentine Craft (Gina Siciliano)
  - a. February 2009
  - b. Cost tbd

BOOK FAIR – FJS(Diana Scerbo & Danielle Coffey)

1. Held September 2008 – most successful to date  
Central(Lisa Kiss & Dawn Ross)

1. \$2000 profit. Librarian making purchases now

CULTURAL ARTS(FJS=Lisa Porrazzo/ Central=Robbin Salmeri/ Middle=Peggy Doyle)

1. FJS

NOV/DEC 2008 – Storyteller

Feb 2, 2009 – Kits Kaboodle (Colonial Life) all grades

March 2009 – Star Lab (2<sup>nd</sup> Grade)

April/May – Writing Residency (1<sup>st</sup> Grade)

2. CENTRAL

JAN – Quilting Residency – 5<sup>th</sup> Grade

MAY – Dance Residency – 3<sup>rd</sup> Grade

-Ron McVee Program to be scheduled for 4<sup>th</sup> Grade

-Conservation Wildlife Program being considered

3. MIDDLE

-PTA assistance planned for Band/Chorus Competitions in May/June

-PTA assistance planned for 7<sup>th</sup> Grade trip to Philadelphia

-Program to be planned for week of Testing

-Planning 6<sup>th</sup> Grade Writing Workshop – still working on vendor

-Considering program for Black History Month

COMMUNICATIONS - Website/Newsletter (Deborah Korkodilos)

1. Current & Updated

2. Committee submissions for website should be “copy ready” with date of removal from website identified  
Send to Deborah via email with “website” as subject.

3. Website updates will be done once or twice a week only

4. Considering “News Blast” similar to mini newsletter w/graphics  
email rather than too many emails that may be ignored.

5. Would like more teacher involvement to post scheduled events  
(i.e. Barnes & Noble Reading Night, assemblies, etc)

Youngest Child List (Diane Salvemini)

1. Updated and available for distribution to committees when needed

Board of Ed Rep(Trish Dubeau)

Grant Applications (Kristen Huamani)

1. Lowe’s Toolbox for Education (10/17/08 & 2/13/09)

2. Hidden Valley “Love your Veggies” (11/7/08)

FAMILY FUN NIGHT (Natalie Castaneda, Selina Wulf & Gayle Palmieri)

1. The Brain Show

- a. 12/12/08 – Middle School Auditorium- RSVP event, 455 Seats available

- b. Arrival/Refreshments 6:30-7pm

- c. Show lasts 60-90 minutes with an intermission

Sell refreshments to help cover some costs?

## FUND RAISING – Bricks (Trish DuBeau)

1. Sale in progress
2. Display/sale to be held at Parent Visitation Days
3. Table at Vendor Night
4. Paper Flyer to be sent to schools in early December

## Box Tops (Donna Glinko)

1. Next collection ends 1/31/09
2. CONTEST: FROGS (FJS) v. COUGARS (CS)
2. Earned \$1300 to date (Goal is \$2500 for this school year)

## Book Sox (Daniela Petriella) – Completed Sept 2008

## Broadway Show Tickets (Michele Pasquale)

1. Radio City Spectacular 12/2/08 @5pm
2. \$65 per ticket

## Casino Night (Renee Artiges)

1. Fri. February 13, 2009 – Westminster Hotel
2. Need to decide what money raised will purchase & advertise it
3. Ticket price \$70
4. Theme – “Friday Night Fever”
5. Raffle to be overseen by Donna Glinko
  - a. First Prize \$1000 Visa Card
  - b. Second Prize \$500 Visa Card
  - c. Third Prize \$250 Visa Card
6. Need volunteers for Gift Basket Auction-Asking Noreen & Anna
7. Selling tickets at Vendor Night.  
Buy 10 tickets(table), 10<sup>th</sup> ticket free
8. New!!! Horse Race Betting.
  - a. Sponsor a horse \$250 – get commercial before race
  - b. Name a horse \$25
  - c. Winners of race get \$25 Visa Card

## Clothing Drive (Risa Erbes)

1. Held Nov.14 & 15 - \$1000 profit
2. Considering Consignment Shop link for high end drop offs
3. Planning another drive for January to include toys

## Entertainment Books (Diane Salvemini)

1. Returned Books & checks collected on Friday 9/19/08
2. 50% profit of total sales
3. Received \$75 donation from Robert Sienrukos & Denise DelVaccio (Ann Sienrukos-Mrs. Ramundo, Gr. 6) along with the purchase of a book.

## Fall Plant Sale (Noreen Fabiano/Kristie Asero/Anna Lombardo)

## Funky Shoe Laces (Daniela Petriella)

## Gift Cards (Tracy Batinger)

1. Flyers Distributed and on Website
2. First ordering Deadline is 11/26/08
3. Depending on demand may offer following week for Holidays

## Gertrude Hawke (Carol Stox)

1. Brochure to go out Feb 18
2. Orders due Mar 2
3. Delivery Mar 25 (in time for Easter)

## Holiday Boutique (Trish Fagan/Lisa Monticello)

1. FJS & CENTRAL scheduled for 12/12/08
  - a. Looking for volunteers to man tables
2. Renee Artiges, Claire Canfora & Gerilyn Mascola to chair Middle School Holiday Boutique
  - a. December 8 & 9 during lunch (11am – 1pm)
  - b. Zigarelli Chocolate to be there selling
  - c. Flyer to be distributed

Holiday Pointsettias/Wreaths(Roberta Jandoli)

1. Order deadline 11/3/08
2. Delivery scheduled for 12/1/08
3. Extra Order to be sold at Vendor and via flyer/word of mouth
3. Pointsettias-  
To be sold at Vendor Night 12/9/08 & Game Show 12/12/08

Market Day(Diana Scerbo)

<u>Ordering Cut Off</u>	<u>Pick Up Dates</u>
9/18/08	9/24/08
10/16/08	10/22/08
11/13/08	11/19/08
*Desert order profits to Middle School Trip fund	
12/11/08	12/17/08
*Cookie Dough order profits to Middle School Trip fund	
1/22/09	1/28/09
2/19/09	2/25/09
3/19/09	3/25/09
4/23/09	4/29/09
5/21/09	5/27/09
*6/18/09	*6/24/09 *subject to change

Raffles (Diane Salvemini)

1. Gina Siciliano offered 2 Xmas Baskets and 1 Valentine Basket.  
Can raffle Xmas Baskets at Brain Show Family Night

School Spirit(Barbara Marchitto)

1. Clothing distributed 11/10/08
2. Extra pieces available
3. Additional items being requested until 11/21 at [barbmarchitto@optonline.net](mailto:barbmarchitto@optonline.net). Will try to fill orders from extra stock. Additional items have to be ordered in multiples of 12 so some orders may not be reordered
4. Profit statement to follow
5. Suggest Contest for students to design school logo for K-8 for use on next year's clothes

School Supplies (Carol Menniti)

1. Profit of \$697.11

Wrapping Paper (Diane Salvemini)

1. Order was placed by 11/6/08 & will be delivered to Central by for pick up by parents after dismissal on 11/19/08 (same day as Market Day Pick Up).
2. Needs 4 volunteers for coordination & distribution of orders.  
(1:30-3pm to organize & 3pm to 6pm to distribute)  
Boxes will come in alpha order and will be handed out that way.

GAME DRIVE (Natalie Castaneda)

1. Collected over 150 games from September 22 – October 10, 2008.
2. After checking all pieces included will distribute to classes in FJS & Central

HOSPITALITY - FJS & Central(Gina DeMassi)

May Teacher Appreciation Lunch (volunteer?)  
Secretary & Nurse's Day (volunteer?)

LUNCH - FJS (Tracy Martorelli)

Central - (Tracy Martorelli / Carol Menniti)  
Middle – (Carol Menniti)

MEMBERSHIP (Dawn Ross)

1. 525 Members to date significant decrease from this time last year (709) finding either husband or wife – not both as in past years
2. All volunteers for events must be member in good standing

MOTHERS DAY PLANT SALE (Gina Lucarella)

PHOTOS (Louise Circelli)

1. Retakes November 14

PLAYGROUND (Carol Menniti / Trish DuBeau / Ramona Dominguez)

PUBLIC RELATIONS (Barbara Miele)

SPELLING BEE (Natalie Castaneda)

SMART BOARDS

SPECIAL SERVICES

VENDOR NIGHT(Mary Sakin)

1. December 9 @ Central 6pm – 9pm
2. Vendor recruiting ongoing – 25 Vendors to date
3. \$25 per vendor table
4. Money raised to go toward gift for Central School (Ms. Falcone's choice)
5. Raffle one Xmas basket donated by Gina Siciliano
6. PTA selling Pointesttias & 'Go Green' bags
7. Advertise in local paper, flyers & NJ.com

VOLUNTEERS (Donna Glinko)

1. Over 40 volunteer forms returned.
2. 250 Responses to Survey

5. New Business—

- I. Ladies Bunco Night – March 2009, Chairperson: Anna Lombardo
- II. New Policy for Flyers – All flyers must be approved by principal of school where distributed then must be forwarded to Mr. Santos for approval
- III. NEEDED: DVD Player/Projector for Afterschool Activities. Looking for donation.
- IV. PTO/PTA Expo – March 17, 2009 – Somerset, NJ  
If interested contact Carol or Diana for registration
- V. MCCPTA Fall Council Meeting – Monday, 11/17/08 at Morris County School of Technology in Denville. EHPTA bylaws due July 2008.
- VI. Bylaws submission to State
- VII. PTA vote on what to do with proceeds from Casino Night
  1. First \$25,000 we make this year goes to Cultural Arts (Gift wrap & Entertainment Books earned \$10,000
  2. Smaller activities after school have brought in funds – voted to use @ \$2000 for Family Night
  3. Middle School Holiday Boutique & Market Day profits from November to be given to 8<sup>th</sup> grade Trip
  4. Vendor Night proceeds benefit Central who has asked for a PA system for the gym  
- need to get prices for this
  5. Received an anonymous donation of \$500.00  
-proposal to E-board to use money to purchase brick for Central playground and Chair at Middle School in the name of PTA 2008-2009  
Proposal to accept: Barbara Marchitto  
2<sup>nd</sup>: Gina Lucarella  
PASSED

VIII. Wish List Items from Principals:

1. Additional Smart Boards (all schools)
2. Poster Makers
3. Ellison Machine
4. Early Childhood Playground (FJS)
5. PA system (Central - Gym)

6. GUEST SPEAKERS

Speaker: Paul Arilotta, Ed.D. , Superintendent, Hanover Park Regional

- Wants to open communication between K-8 and High School.
- Learned via last year's visit to PTA that they lagged behind K-8 in terms of technology (Smart Boards)
- Moving High School Teaching from content based orientation to "how to learn/thinking" orientation
- Will be back at budget time to discuss issues
- Urges attendance of the 12/1/08 Board of Education Meeting where they will be discussing Goals and Objectives for the next 3-5 years

Speaker: Maria Carrell, Director of Curriculum, Instruction and Assessment (HPRSD)

- Initiatives
  1. implemented for more technology (teacher laptops, new student computers equipment)
  2. Professional Development (technological competency, instruction competency)
  3. Curriculum 2009-10 (interdisciplinary programs, integration of technology)

Speaker: Jessica Clark, Supervisor of Instruction(HPRSD)

- Focus
  1. Improve programs
  2. Meet community needs
  3. Creating new and expanding on curriculum
  4. Transitional Programs from Middle School to High School
  5. Developing integration of different curriculums (World Language, Home Ec, Music, Art, etc)

Speaker: Aaron Kleinman, Director of Student Personnel Services(HPRSD)

- Updating Guidance Program to incorporate parents & give students skills for good decision making
- Wants to develop programs to help students to learn to build relationships and networking skills
- Creating "Year by Year" programs to help parents to know what to expect and what is expected and promote family involvement
- Stressed that communication is important by and between school personnell, students & parents
- Urges attendance of the December 4<sup>th</sup> High School Program for 8<sup>th</sup> grade parents to discuss Course Planning and High School structure

7. Meeting Adjourned 8:05 pm